

## Faculty Advisory Council Meeting – Minutes May 3, 2018

**Present:**

Tamar Chute, Tina Franks, Meris Longmeier (Chair), Dan Noonan, Jenny Robb, Emily Shaw, Alison Armstrong

**Old Business:**

The committee worked on:

- Finalizing the June 14 Faculty meeting agenda
- Recruitment for Faculty Secretary vacancy – contact those not elected to governance committees and then review committee rosters past few years a focus on tenured professors.

**New Business:**

The committee:

- Compiled a list of topics for consideration for future faculty meetings:
  - ❖ Cultural Competency-Diversity and Inclusion committee--Pamela, Sandra (Fall 2018 faculty meeting)
  - ❖ Grant participation and Foundations panel (SPOs, Leandra)
  - ❖ Implementing the new Marketing strategy (Fall 2018/Spring 2019)
  - ❖ AP&T degree requirement changes (not ready until after May 2018)
  - ❖ Hiring/Search Committee updates- Equity in hiring; Faculty role in recruitment-working your networks, expectations of attending portions; Ongoing conversations about the process (Fall 2018). Sharing a template for faculty recruitments.
  - ❖ SAC Professional Development Award
- Discussed process for determining time allotment for presenters. It would be beneficial to be aware of intended outcomes. Is the presenter reporting out, soliciting input/feedback, conducting a demo, etc.? Establishing a process for how questions will be addressed during the presentation or following the meeting.
- Discussed process / best practices for helping presenters determine which groups to share information and it may not be the Faculty meeting. Reduction of repeated verbatim information versus targeting message to the audience.
- Discussed reaching out to the SAC chair regarding “staff only” meetings and whether a copy of the agenda can be shared.
- Discussed impact of Fall 2019 AP&T schedule due to anticipated 11 cases (4<sup>th</sup> & 6<sup>th</sup> year). Considerable time commitment by junior faculty preparing materials and tenured faculty reviewing and discussing all the cases. Impact of preparing materials by the POD may require additional support for that position. Timing of the faculty annual review during the 4<sup>th</sup> year review. Suggestion that FAC reach out to AP&T to continue the discussion.
- June 7 FAC meeting is cancelled.

**Next FAC meeting:****To be determined by incoming committee chair (July 2018)**

The committee will continue discussion of future faculty meeting topics and other New Business items.

Submitted by:

Tina Franks

Faculty Secretary